

RISK ASSESSMENT

Company Name: DOWSE HAULAGE	Date: 17-01-14	Review Date: 17-01-16	Assessment No: 7
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Assessor: Paul Mansfield	Task: Manual Handling
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No.	Significant Hazards Look only for hazards which you could reasonably expect to result in significant harm e.g. slips/trips, work at height, falling objects, vehicles, electricity etc. (STEP 1)	People Affected List groups of people who may be at risk e.g. maintenance staff, contractors, cleaners, public etc (STEP 2)	Existing Controls List controls that are already in place to control the risk e.g. physical safeguards, training, personal protective equipment etc. (STEP 3)	Level of Risk Decide on the level of risk remaining. (Likelihood \ Severity)			Further Action Required List further action required to control significant risks. If there is lots to do, make an action list. (STEP 4)
				High	Med	Low	
	<p>Manual handling</p> <p>could suffer from back pain if regularly lifting/carrying heavy or awkward objects</p> <p>Slips, trips and falls</p> <p>may suffer sprains or fractures if trip over debris or slip on spillages</p>	<p>Workshop / Office staff</p> <p>Drivers / Contractors</p>	<p>Lift trucks used for most manual handling.</p> <p>Manual handling training given to all Workshop and office staff.</p> <p>Flooring kept dry and quality maintained.</p> <p>All staff trained to maintain good housekeeping standards and ensure stock does not project into gangways.</p>			<p>\</p> <p>\</p> <p>\</p>	<p>Instruction leaflet in Toolbox talk file No.20</p>

Action Timescale Guidelines

High Risk - Action Immediately

Medium Risk - Action within 2 months

Low Risk - Re-assess after next review