

RISK ASSESSMENT

12 The Flarepath, Elsham Wold Ind. Est. Brigg, north Lincolnshire

Company Name: DOWSE HAULAGE	Date: 17-08-15	Review Date: 17-08-16	Assessment No: 14
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Assessor: Paul Mansfield	Task: Fire Risk Assessment 1 of 3
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No. 1 of 3	Significant Hazards Look only for hazards which you could reasonably expect to result in significant harm e.g. slips/trips, work at height, falling objects, vehicles, electricity etc. (STEP 1)	People Affected List groups of people who may be at risk e.g. maintenance staff, contractors, cleaners, public etc (STEP 2)	Existing Controls List controls that are already in place to control the risk e.g. physical safeguards, training, personal protective equipment etc. (STEP 3)	Level of Risk Decide on the level of risk remaining. (Likelihood \ Severity)			Further Action Required List further action required to control significant risks. If there is lots to do, make an action list. (STEP 4)
				High	Med	Low	
	<p>FIRE</p> <p>Documentation</p> <p>Flammable gas cylinders, Oil drums, chemicals</p> <p>Combustible waste/litter etc</p> <p>Incorrect use of fire fighting appliances</p> <p>Poor housekeeping standards- Accumulation of dusts/litters etc. Could cause respiratory problems, Slips and trips</p>	<p>Secretarial staff, Managers and workshop staff</p> <p>Special consideration and consultation given to blind and hard of hearing</p>	<ul style="list-style-type: none"> Storage room for documentation with fitted smoke alarm. Correct means of isolation of goods required (e.g. gas cylinders etc.) Stored in new outside building. Proper maintenance of electrical equipment. P.A.T. Tested when necessary. Minimisation of combustible materials stored in the workshop area. (Drums, litter, waste etc.) Provision of adequate means of fire fighting, Routine clearance of litter and other waste materials from floor/building. (Done Daily) 			<p>\</p> <p>\</p> <p>\</p> <p>////</p> <p>\</p>	<p>Carry out workplace inspections</p> <p>Training staff in use of fire extinguishers</p>

No. 2 of 3	Significant Hazards	People Affected	Existing Controls	Level of Risk			Further Action
	(STEP 1)	(STEP 2)	(STEP 3)	High	Med	Low	(STEP 4)
02 (cont'd)	Smoke could result in respiratory problems, or death. Smoke could cause poor visibility when escaping the building	Office staff Secretarial, Managers and workshop staff	Trained First aider on site Smoke alarm fitted Appropriate signs displayed to the nearest safe final exit to outdoors. The appointment of fire marshals and provision of appropriate training in the safe evacuation of staff and the use of extinguishers for selected staff. Escape ladder has been provided for emergency use thru window Exits to be kept clear Signage on exits General housekeeping polices to be enforced in order to alleviate the danger of personal injury and/or damage to premises through fire.			\	Training required
03	Only one fire exit in top office If exit is blocked the only means of exit is through 1 st floor window Workshop has 3 exits General Housekeeping					\	
						/	Carry out regular workplace inspections

No. 3 of 3	Look only for hazards which you could reasonably expect to result in significant harm e.g. slips/trips, work at height, falling objects, vehicles, electricity etc. (STEP 1)	List groups of people who may be at risk e.g. maintenance staff, contractors, cleaners, public etc (STEP 2)	List controls that are already in place to control the risk e.g. physical safeguards, training, personal protective equipment etc. (STEP 3)	Decide on the level of risk remaining. (Likelihood \ Severity)			Required List further action required to control significant risks. If there is lots to do, make an action list. (STEP 4)
				High	Med	Low	
	Electrical equipment Materials, chemicals, Solvents. Smoking. Evacuation	Secretarial staff, Managers and workshop staff.	Ensure the correct fusing of all appliances. P.A.T Testing contract in place The use of multi-gang extension sockets and adaptors are not allowed in order to avoid the overloading of points. Any equipment involved to be isolated if possible. Proper procedures are enforced for the use, storage and disposal of such materials. Controlled smoking areas, Fire extinguishers should only be used by trained personnel. Muster point at Main gate.			\ \ \	Review and monitor new portable appliance testing. Carry out workplace inspections, Review training needs

Action Timescale Guidelines

High Risk – Action Immediately

Medium Risk – Action within 2 Months

Low Risk – Re-assess after next review